

**MINUTES OF THE PUBLIC MEETING**  
**Board of Education**  
**Midland Park, New Jersey**  
**March 27, 2018**

The Pledge of Allegiance was recited.

The meeting was called to order by James Canellas, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2018 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members.

**ROLL CALL**

Present:	Sandra Criscenzo	Patricia Fantulin
	Brian McCourt	William Sullivan
	Maryalice Thomas	Timothy Thomas
	Peter Triolo	

James Canellas

Excused: Richard Formicola

**OTHERS PRESENT**

Staff: Marie Cirasella, Superintendent of Schools  
Stacy Garvey, Business Administrator/Board Secretary

**PRESIDENT'S REPORT** Mr. James Canellas

**Mission Statement**

**The Midland Park School District as part of a strong, dedicated community, provides its students with a comprehensive, adaptive education aligned to 21<sup>st</sup> century knowledge and skills needed for success in college and career. The district maximizes all resources to empower students to realize their individual worth and responsibility, with the expectation they achieve the New Jersey state standards at all grade levels.**

SUPERINTENDENT'S REPORT Dr. Marie Cirasella

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .

**+1. Approve the following resolutions:**

- a. **BE IT RESOLVED** that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 0123183123 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
- b. **BE IT RESOLVED** that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 0209183124 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

Roll Call: All Yes

Open to the Public: **COMMENTS** only for action items on the agenda.

No one chose to speak at this time.

**BOARD MOTIONS**

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

1. Approve the minutes of the following regularly scheduled public meetings held on:

February 6, 2018

February 27, 2018

Roll Call: All Yes

- A. Personnel – (M. Cirasella)

APPENDIX

Board resolutions related to hiring for the 2017-2018 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

Motion – Mr. Triolo, seconded – Ms. Criscenzo . . .

To approve the following block motion:

1. Approve the following addition to the list of Spring coaches at the high school for the 2017-2018 school year:

Add:	Kristin Mikolajczyk	Assistant Track Coach	<u>Stipend</u> \$4,585.85
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2. Accept the resignation of Employee No. 1594, effective June 30, 2018.

3. Accept the retirement resignation of Dianna Grasso, elementary teacher in the Highland School, effective June 30, 2018.
4. Accept the resignation of Kimberly Paulhus as the School Nurse in the Godwin School, effective June 30, 2018.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .

To approve the following block motion:

- +5. **Approve the appointment of Patricia Homsany as a Spanish supplemental instructor for a non-classified high school student. She will be paid as per Schedule D of the MPEA contract, effective retroactive from March 15, 2018 through June 30, 2018.**
- +6. **Approve the stipend payment for curriculum writing, as follows:**

<b>Hanora Bellucco</b>	<b>American Foreign Policy</b>	<b>Half Year Revised</b>	<b>\$450</b>
<b>Danielle Vandenberghe</b>	<b>Intro to Computers</b>	<b>Full Year Revised</b>	<b>\$600</b>
- +7. **Accept the retirement resignation of Sherri Lange, elementary teacher in the Godwin School, effective June 30, 2018.**
- +8. **Approve a sick leave of absence through the Family Medical Leave Act for Employee #0785, effective April 23, 2018 through approximately June 30, 2018.**
- +9. **Grant approval for Midland Park School District staff members to donate sick days to create a sick bank for Employee #0785.**
- +10. **Approve the list of Advisors to Activities and Clubs for the 2018 Marching Band Season, as per the attached appendix. A-10**
- +11. **Approve the following high school students as Aides for the Midland Park Continuing Education Girls Volleyball program, effective March 28, 2018 through May 23, 2018:**

**Leah Tashian**  
**Allison Vreeland**

Roll Call: All Yes

**B. Finance Committee – (P. Triolo, Chairperson)**

Motion – Mr. Triolo, seconded – Mr. McCourt . . .

1. Resolution to Approve the Tentative 2018-2019 School Year Budget

BE IT RESOLVED, that the Midland Park Board of Education, County of Bergen, approves the Tentative 2018-2019 School Year Budget, as follows:

Current General Expense (Funds 11)	\$21,932,135
Capital Outlay (Fund 12)	\$ 323,275
Special Schools (Fund 13)	<u>\$ 734,400</u>
TOTAL GENERAL FUND	\$22,989,810
SPECIAL REVENUE (Fund 20)	\$ 517,122
DEBT SERVICE FUND	\$ 932,675

TOTAL EXPENDITURES/APPROPRIATIONS \$24,439,607

Included in budget line 620, Budgeted Withdrawal from Capital Reserve- Excess Costs & Other Capital Projects is \$300,000 for other capital project costs for the first phase of a door replacement and installation project district-wide. This effort will result in the creation of mantrap areas at the main entrance of each building for security purposes. We will also be replacing interior doors throughout the buildings that are in most need of replacement. Funds will also be used for the renovation of classroom spaces at the high school, which will be created from the relocation of the district administrative office. The total costs of these projects represent expenditures for renovation elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the CCCS.

and

BE IT FURTHER RESOLVED, that the GENERAL FUND tax levy \$20,021,446 is approved to support Current General Expense and \$918,388 to support Debt Service, for the 2018-2019 school year budget. Included in the General Fund Tax Levy is a Health Care Cost Adjustment in the amount of \$97,666.

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Mr. McCourt . . .

To approve the following block motion:

2. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of February 28, 2018, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

3. Approve the following block motion:

- a. February 2018 direct pays in the amount of \$571,697.11.
- b. February 2018 Midland Park Continuing Education claims in the amount of \$26,357.40.
- c. February 2018 Cafeteria claims in the amount of \$26,518.67.
- d. Second February 2018 payroll in the amount of \$611,470.94.

e First March 2018 payroll in the amount of \$641,245.46.

f. March 2018 claims in the amount of \$421,028.75.

4. Approve the cash reports and the Board Secretary's report for the period February 1 – 28, 2018, as per the attached appendix. B-4

5. Approve the transfers between accounts for the period February 1 - 28, 2018, as per the attached appendix. B-5

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Mr. McCourt . . .

To approve the following block motion:

6. Approve the use and rental of the Midland Park High School Rear Field to A-Game Soccer, sponsored by Midland Park Continuing Education for a Summer Girls Soccer Camp from 9:00 a.m. – 3:00 p.m. on the following dates:

July 23 – 27 and August 6 – 10, 2018

**+7. Establish the following Travel Allowances and related expenses for district employees and trustees in accordance with N.J.A.C. 6:A-7.3:**

<u>2016-2017</u>		<u>2017-2018</u>		<u>2018-2019</u>
Maximum	Actual	Maximum	Actual	Maximum
\$40,000	\$36,432	\$45,000	\$22,293	\$40,000

**+8. Approve the resolution to purchase natural gas services through the Alliance for Competitive Energy Services (ACES), as per the attached appendix. B-8**

**+9. Approve the resolution to purchase electric generation services through the Alliance for Competitive Energy Services (ACES), as per the attached appendix. B-9**

**+10. Approve Paul Dunn to provide teaching services for a classified high school student. He will be paid at the rate of \$50 per hour for up to 10 hours per week, effective retroactive from March 15, 2018 through May 15, 2018.**

Roll Call: All Yes

C. Curriculum Committee – (S Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Mr. McCourt . . .

1. Approve the non-resident enrollment of the child of Employee No. 0785 in the 12<sup>th</sup> grade class in the High School, for September 2018, as per Board Policy 5111.

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. McCourt . . .

To approve the following block motion:

**+2. Approve the following staff member requesting workshop attendance:**

Name	Workshop	Location	Cost	Date
Patricia Sicree	Cycles for Phonology	On-line	\$185.00	4/13/2018

**+3. Approve the proposal for a new course/program:**

**Digital Design – Fall 2018 – 8<sup>th</sup> Grade**

**+4. Approve the recommendation for the placement of a classified high school student on home instruction, effective retroactive from March 15, 2018 through May 15, 2018.**

Roll Call: All Yes

**D. Policy Committee – (M. Thomas, Chairperson)**

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

**1. Approve the second reading of the following revised policies:**

- |  |                        |
|--|------------------------|
| a. Military Leave – Teaching Staff Members | Policy Section 3437    |
| b. Military Leave – Support Staff Members  | Policy Section 4437    |
| c. Student Tracking Devices                | Policy Section 5516.01 |
| d. Lead Testing of Water in Schools        | Policy Section 7425    |
| e. Use of Electronic Signatures            | Policy Section 9242    |

Roll Call: All Yes

**E. Legislative Committee – (Administration)**

Dr. Lamont Repollet has been approved of as the new Commissioner of Education.

**F. Buildings & Grounds Committee – (T. Thomas, Chairperson)**

Status update on Referendum projects from Ms. Garvey:

Window project will be starting

First phase of the door project and classroom renovations will be done through capital reserve.

Negotiations Committee - (B. McCourt, Chairperson)

No Report.

**G. Technology & Public Relations Committee – (P. Fantulin, Chairperson)**

No Report.

I. Town Council – (J. Canellas, R. Formicola)

No Report.

J. Liaison Committee

High School PTA - (P. Triolo)

No Report.

Elementary School PTA- (R. Formicola)

Cultural Day

Booster Club – (T. Thomas)

Hall of Fame Induction

Performing Arts Parents – (M. Thomas)

*Urinetown* production.

Special Education – (B. Sullivan)

SEPAAC Meeting –discussed programs to offer to the community.

Education Foundation – (S. Criscenzo)

Seaside fund raiser- April 14<sup>th</sup>.

Ms. Fantulin suggested applying to the Education Foundation for support of 7<sup>th</sup> and 8<sup>th</sup> grade programs.

Board of Recreation – (B. McCourt)

Lower Sunset field discussion.

Continuing Education Program – (P. Fantulin)

No Report.

Student Representative to the Board – (Emma Lein)

The following items were reported on:

- Musical was successful
- Winter Sports Awards is Wednesday at 7:30
- Excited for Spring Sports.

K. Old Business

At this time, there weren't any items to discuss.

L. New Business

Motion – Mr. Sullivan, seconded – Ms. Fantulin . . .

To go into closed session before the meeting of April 10, 2018, for the purpose of reviewing the hiring of personnel and confidential student HIB case reviews.

Roll Call: All Yes

Open to the Public - general **COMMENTS** only at this time.

No comments at this time.

Motion – Dr. Thomas, seconded – Mr. Thomas . . .

To adjourn to closed session

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Thomas . . .

To re-convene into Open Session at 9:40 p.m.

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Mr. Thomas . . .

To affirm Case # 010918236

Roll Call: All Yes

The meeting adjourned at 9:42 p.m.

Respectfully submitted,

Stacy Garvey,  
School Business Administrator/  
Board Secretary